



Academic Catalog

2009-2010

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General Information

2009-2010



1. Statement of Purpose

The purpose of THE VICTORY INSTITUTE is to:

- Teach Disciples of Christ.
- Develop Leaders in the Body of Christ.
- Train Ministers who are chosen by Christ.

THE VICTORY INSTITUTE believes that the local church should prepare the believer to be a disciplined servant of Christ in whatever the person is called to do.

THE VICTORY INSTITUTE will help the believer to:

1. Find their purpose in Christ.
2. Achieve their potential in Christ.
3. Enter into a deeper personal relationship with Christ.
4. Enter into a greater understanding of their spiritual worth and spiritual authority.

2. Statement of Faith

We Believe...

- The Bible is the inspired and only infallible and authoritative Word of God (2Timothy 3:16).
- There is one God, eternally existent in three persons: (1) God the Father, (2) God the Son, (3) God the Holy Ghost (2Corinthians 13:14).
- In the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory to rule a thousand years (Matthew 16:16, 1Corinthians 15:3-4).
- In the blessed hope, which is the rapture of the Church, at Christ's coming (Titus 2:13).
- The only means of being cleansed from sin is through repentance and faith in the precious blood of Christ (1Peter 1:18-19).
- Regeneration by the Holy Spirit is absolutely essential for personal salvation (John 3:3-5).
- The redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer (1Peter 2:24).
- The baptism of the Holy Spirit, according to Acts 2:4, is given to believers who ask for it (Acts 2:39).
- In the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life (Galatians 5:16).
- In the resurrection of both the saved and the lost, one to everlasting life and the other to everlasting damnation (John 5:28-29).

3. Accreditation

THE VICTORY INSTITUTE is accredited through the Apostolic Council for Educational Accountability – an association of evangelical and Pentecostal institutions committed to excellence in Christian Education. The institute is authorized by the State of Florida to offer degrees in Religious Education.

4. English as a Second Language

Students whose primary language is not English are given special consideration during their progress in the school. Students who require special consideration should identify themselves at the time of admission. English courses are available through the Project Nehemiah ministry at no cost.

The vision of THE VICTORY INSTITUTE is to embrace, encourage and develop international students for the work of the ministry. We want to help you minister in English and your native language.

Admission Information

2009-2010



1. Requirements

The institute serves an international community who come from various Latin American and Caribbean countries. A strong command of the English language is NOT expected. The student's experience at the school is tailored to the student's educational background including English-tutoring, additional instruction and special consideration in the grading of homework and exams. Student who have attended or graduated from college will be held to a higher standard. Do your best! Personal excellence is the key to admission to the school and graduation from the school.

Applications are processed on a first apply, first admitted basis. THE VICTORY INSTITUTE reserves the right of admissions. Applications are due one week prior to the start of classes. Each student shall meet these requirements:

- Complete the Application for Admission Form.
- Complete the Personal Testimony Form.
- Return the Personal Reference Form.
- Submit the \$50 USD non-refundable application fee. Make checks payable to COVF.

2. Licensing and Ordination

Upon graduation from the Ministers-In-Training Program, students are immediately eligible to apply for a License to Preach with the Christ Our Victory Fellowship. COVF is a non-denominational fellowship of international ministers and missionaries. After two or more years of progressive ministry experience, graduates may apply for ordination. Applications are evaluated at the discretion of the COVF Executive Board.

9446 Sun Pointe Drive
Boynton Beach, FL 33437
561.734.5989
www.ChristOurVictory.com

3. Transfer Credits

A. Incoming Students

THE VICTORY INSTITUTE Office is pleased to credit individuals with prior Biblical training from an established Bible School or Bible College. Incoming students must provide the office with the appropriate school transcript(s). Students will be interviewed and possibly tested to confirm proficiency. Each situation will be reviewed with care on a case-by-case basis.

B. Outgoing Students

Students who wish to transfer their coursework to another institution need only request an Official Transcript from THE VICTORY INSTITUTE Office. Coursework at VICTORY INSTITUTE will not transfer to community colleges, universities and seminaries. However, VICTORY INSTITUTE credits transfer successfully among Pentecostal, Charismatic Institutes, and Nondenominational Bible Schools, Bible Institutes and church-based ministry schools. For example, students can transfer their coursework to the Assemblies of God Global University.

4. Prior Ministry Experience

THE VICTORY INSTITUTE Office is pleased to apply credit for individuals who have significant church leadership experience. Contact THE VICTORY INSTITUTE Office for details. Each situation will be reviewed with care on a case-by-case basis.

Programs of Study

2009-2010



1. CERTIFICATE PROGRAM (ONE-YEAR)

A. Purpose of the Program

The Equipping the Saints Program (ETS) is offered to believers who desire to understand the call of God on their life and who want to excel in the Word of God. The course curriculum provides a balance of biblical knowledge transfer, impartation of the Holy Spirit, and personal transformation.

B. Program Summary

Degree Awarded:	Certificate in Christian Leadership
Length:	9-12 months
Days of Week:	Tuesday Nights Only
Time:	6:30-10:00 PM
Number of Courses:	8
Cost:	\$650

C. Program Details

The student will shall enroll in any of the following eight courses. The program can be completed in 4 terms (10 months) or in 5 terms (12 months) depending on the student's choice of classes. See the Schedule of Courses for details.

<u>Required Courses</u>	<u>May Be Substituted for:</u>
101 Old Testament Survey	–
102 Renewing the Mind	202 Financial Freedom
103 Kingdom Authority	–
104 Knowing the Holy Spirit	–
105 Book of Acts	205 Leadership Development
106 Sermon Preparation	206 The Healing Anointing
107 Synoptic Gospels	–
108 Bondage Breaker	–
109 Book of Romans	–
110 Manifestations of the Spirit	–

Programs of Study

2009-2010



2. DIPLOMA PROGRAM (TWO YEARS)

A. Purpose of the Program

The Ministers-In-Training Program (MIT) is designed to train aspiring ministers for full-time ministry. The MIT program provides a balance of Biblical teaching and practical experience in local church ministry. The student will receive hands-on training and behind-the-scenes experience.

B. Program Summary

Degree Awarded:	Diploma in Biblical and Ministerial Studies
Official Licensing:	Eligible to obtain a "License to Preach"
Length:	Two years
Days of Week:	Tuesday Nights Only
Time:	6:30-9:30 PM
Number of Courses:	27 plus 8 seminars
Cost:	\$1,975.00

C. Program Details

The program provides four basic areas of training.

- Academic – 18 courses
- Practical Ministry – 9 courses
- Seminar Training – 8 seminars
- Mission Trip

By the end of the first year, the student must choose one of the following concentrations:

- Pastoral Ministry
- Missions & Evangelism
- Music Ministry
- Children's Ministry
- Youth Ministry
- Media & Technology

D. Academic Curriculum

<u>First Year</u>		<u>Second Year</u>	
101	Old Testament Survey	201	Eschatology
102	Renewing the Mind	202	Financial Freedom
103	Kingdom Authority	203	The Making of a Minister
104	Knowing the Holy Spirit	204	Great Revivals and Revivalists
105	Book of Acts	205	Leadership Development
106	Sermon Preparation	206	The Healing Anointing
107	Synoptic Gospels	207	Systematic Theology
108	Bondage Breaker	208	Biblical Counseling
109	Book of Romans		
110	Manifestations of the Spirit		

E. Seminar Training

The following seminars are available each year. The student must enroll in all eight (8) seminars listed below in order to graduate. The seminars are subject to change.

- Water Baptism Institute
- Funerals & Nursing Homes
- Weddings & Communion
- Hospital Visitation
- Music and Worship
- Media & Technology
- Evangelism Institute
- COVF Conference



3. ADVANCED DIPLOMA (THREE YEARS)

DRAFT COPY

A. Purpose of the Program

The Ministerial Leadership Program (MLP) is offered to graduates of the MIT program and to licensed ministers who want to enrich their ministry development and who want to accelerate their ministry towards ordination. The curriculum offers Biblical training and accountability to ministry leadership. Graduation from the program is determined by the evidence of significant ministry experience called Ministry Milestones accompanied by the successful completion of eight academic courses.

B. Program Summary

Degree Awarded:	Advanced Diploma in Ministerial Leadership
Credentials:	Eligible to be an "Ordained Minister"
Length:	14-24 months
Days of Week:	Monday Nights Only
Number of Courses:	8
Cost:	\$650

C. Academic Courses

The student will shall enroll in eight courses: 4 instructor-led courses and 4 self-study courses. The academic requirement can be completed in 5 terms (12 months). The student will attend the instructor-led classes with students from the ETS and MIT programs while managing their course requirements and testing of self-study courses. See the Schedule of Courses below.

	Course No. and Course Title
Term 1	301 Laws of Leadership [†] 202 Financial Freedom
Term 2	203 The Making of a Minister 304 Apologetics [†]
Term 3	305 Elective 206 The Healing Anointing
Term 4	307 The Leader Within You [†]
Term 5	110 Manifestations of the Spirit

D. Ministry Milestones

- Departmental Leader** – The student minister shall serve as an assistant to one of the staff pastors of Church of All Nations. The student minister shall commit at least five (5) hours per week, on average. The student is responsible for recording and reporting the hours to the school.
- Small Group Leader** – The student minister shall be the leader of a small group that meets weekly or bi-weekly for at least 14 months. The group should coincide with the vision of his departmental pastor.
- Church-Wide Events** – The student minister shall serve 40 hours per annum in church-wide events such as La Cosecha and Harvest Night.
- Mission Trip** – The student minister shall lead or co-lead one mission trip – foreign or domestic.
- Pulpit Experience** – The student minister shall preach or teach from a pulpit at least 50 times per annum. This requirement can be fulfilled almost entirely as a Small Group Leader.

School Schedule

2009-2010



1. NORMAL WEEKS – 9 weeks each term on Tuesday nights ONLY

Tuesdays

5:30-6:30	Setup & Prayer (optional)
6:30-7:45	Class 1
7:45-8:00	Break
8:00-8:55	Class 2
8:55-9:00	Break
9:00-10:00	Ministry & Chapel

2. EXAM WEEKS – the Friday after the 9th Tuesday class (3 days after the last class)

Fridays

7:30-8:30	Exam 1
8:30-9:00	Break
9:00-10:00	Exam 2

3. SCHOOL SESSIONS

- **Class Time** – Courses will be taught on Monday evenings. Each course lasts 60 minutes.
- **Worship & Prayer** – All students are required to participate in Worship & Prayer each week. Those students desiring to lead worship or play an instrument should contact the school director. Students will learn how to minister in the Holy Spirit.
- **Ministry** – During this time, students will be ministered to through the preaching of the Word by a faculty member, staff pastor or guest speaker. Ministry may also include different forms of prayer and Spirit-led ministry.
- **Exam** – Students are given 30-60 minutes for taking exams.
- **Break** – Students should use this time effectively.

Schedule of Courses

2009-2010



Term 1 • Sept. 15, 2009 – Nov. 13, 2009

No.	Course Title	No.	Course Title
	New Testament Survey		Eschatology
	Renewing the Mind		Sermon Preparation

Term 2 • Nov. 17, 2007 – Jan. 26, 2010

No.	Course Title	No.	Course Title
	Books of Acts		God's Armorbearer
	Kingdom Authority		
	Ministry Practicum I		Ministerial Internship I

Term 3 • Feb. 2, 2010 – Mar. 30, 2010

No.	Course Title	No.	Course Title
105	The Pentateuch (OT 1)	205	Biblical Counseling
106	Book of Romans	206	Great Revivals and Revivalists
153	Ministry Practicum II	253	Ministerial Internship II

Term 4 • Apr. 13, 2010 – Jun. 8, 2010

No.	Course Title	No.	Course Title
107	The History of Israel (OT2)	207	Leadership Development
108	Bondage Breaker	208	Systematic Theology
154	Ministry Practicum IV	254	Ministerial Internship IV

Term 5 • Jun. 22, 2010 – Aug. 17, 2010

No.	Course Title	Graduation
109	Old Testament Prophets (OT3)	Commencement Ceremony Sunday, June 20 th at 6:00 PM Christ Our Victory Fellowship
110	Prophetic Ministry Today	
155	Ministry Practicum V	

Course Information

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101 OLD TESTAMENT SURVEY

This course provides a general overview of the Old Testament books by outlining the theme, history, purpose and content. The focus of the course is the revelation of Jesus Christ in all thirty-nine books through Messianic prophecies and theophanies.

102 RENEWING THE MIND

This course will teach and equip the believer to be renewed with the mind of Christ. Topics will include scripture memorization, personal devotion habits, scripture study, overcoming negative emotions, and breaking mental strongholds.

103 KINGDOM AUTHORITY

This course exposes the subtle yet rampant tactics the enemy uses against believers – the failure to recognize and properly relate to Divine authority. Learn how to walk in liberty, provision and security by applying these biblical principles.

104 KNOWING THE HOLY SPIRIT

This course provides an encounter with the Holy Spirit. What does it mean to be led by the Spirit? How can a believer develop a more intimate relationship with an Almighty God? Be ready! Anything can happen. Where the Spirit of the Lord is... there is freedom!

105 BOOK OF ACTS

This course examines the early church from the ascension of Jesus through to the Apostle Paul's missionary journeys. The course is taught by exposition with emphasis on the power of the Holy Spirit for the mission of the Church.

106 SERMON PREPARATION

This course equips the student preacher in how to prepare sermons and how to preach dynamically, under the anointing of the Holy Spirit.

107 SYNOPTIC GOSPELS

This course explores the centrality and commonality of the synoptic gospels: Matthew, Mark and Luke. The course compares and contrasts the similarities and the differences between the three most significant accounts of the life and ministry of Jesus the Christ.

108 BONDAGE BREAKER

So you think you are doing okay. Watch out! Discover long-standing strongholds you may not even recognize. Break these strongholds and walk in the power of the Holy Spirit as never before. This class is guaranteed to change your life. Voted the best new class at VIBE!

109 BOOK OF ROMANS

This course provides intense study and revelation of God's plan of salvation including doctrines like Justification by Faith, Righteousness, Sanctification, Law and Grace, Election of Israel, Law of Liberty, and more.

110 MANIFESTATIONS OF THE SPIRIT

This course will help you discover your God-given gifts and talents, how to recognize a genuine move of the Holy Spirit and the differences and interrelationship between the fruits of the Spirit and the gifts of the Spirit.

151-5 MINISTRY PRACTICUM (MIT students only)

Develop pastoral leadership through experience. Students participate, serve, and begin to lead in the areas of their interest as well as intercessory prayer, evangelism, and administration. Students assist one of the pastors of their church.

Course Information

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201 ESCHATOLOGY

This course provides dramatic revelation about End Times prophecy. Understand the prophetic timeline of major events. Topics include the Rapture, the Great Tribulation, Armageddon, signs of the end times, the mark of the beast, prophetic destiny of nations, and more.

202 FINANCIAL FREEDOM

Do you want to transform your bank account into a bulked-up cash machine? Design a sure-fire plan for paying off all debt including cars, homes, everything. Recognize the 10 most dangerous money myths (these will kill you). Secure a big, fat nest egg for emergencies and retirement. Free yourself from worry and stress. Live in Financial Freedom!

203 THE MAKING OF A MINISTER

Learn the 10 most common trials a minister must endure. You will study the life of Joseph. This class offers experiential knowledge that simply cannot be taught in a textbook.

204 GREAT REVIVALS & REVIVALISTS

Discover the secrets of ushering in revival through the scripture and the study of great men and women of God in the 20th century including Smith Wigglesworth, Aimee Simple McPherson, Kathryn Kuhlman, Evan Roberts, and more.

205 LEADERSHIP DEVELOPMENT

Discover the necessity and importance of continual leadership development. Discover the strengths and weaknesses in your character. This course is certain to impact your future ministry.

206 THE HEALING ANOINTING

This course is an intense study on the healing anointing. Topics include spiritual warfare, demon possession, breaking strongholds, and curses. Discover and apply the essential principles of ministering healing. Develop your anointing for healing ministry.

207 SYSTEMATIC THEOLOGY

This course will teach the full counsel of the Word on essential Christian doctrines including Christ, Trinity, Sin, Salvation, Creation, Inerrancy of the Bible, Heaven and Earth, and Apostasy.

208 BIBLICAL COUNSELING

This course teaches the student about the ministry of pastoral counseling. Learn how to help people with life issues especially marriage and divorce.

251-4 MINISTERIAL INTERNSHIP (MIT only)

Students establish and grow in their gift function. Students focus their ministry and become more independent for the purpose of launching them into stable, healthy ministry after graduation. Students assist one of the pastors of their church.

Academic Information

2009-2010



1. Course Credits and Levels

Since its inception, the institute offers courses as 3-credit classes using the 4.0 GPA scale. The institute operates on 9-week terms (five per year). All courses in the 100's represent first-year or junior-level courses. All courses in the 200's represent second-year or senior-level courses.

2. Student Classification

A student shall be classified as either Junior or Senior according to this standard.

<u>Classification</u>	<u>Credits Achieved</u>
Junior	0-29
Senior	30 or more

3. Grading System

The student's progress is evaluated on the traditional 4.0 grading system.

A+/A	= 4.0	B-	= 2.7	D+	= 1.3
A-	= 3.7	C+	= 2.3	D	= 1.0
B+	= 3.3	C	= 2.0	D-	= 0.7
B	= 3.0	C-	= 1.7	F	= 0.0

4. Grading Scale

The grade scale is as follows:

A+	= 100-98	B-	= 81-80	D	= 67-62
A	= 97-92	C+	= 79-78	D-	= 61-60
A-	= 91-90	C	= 77-72	F	= 59-0
B+	= 89-88	C-	= 71-70		
B	= 87-82	D+	= 69-68		

5. Homework Assignments

The school is committed to training ministers to value excellence and timeliness.

- All homework assignments must be typed using 14-PT single-spaced font.
- Late assignments will be marked down two (2) letter grades. For example, a late assignment evaluated as "A" quality work shall receive a "C".

6. Exams

The midterm and final exams are given during the 5th and 9th week of the quarter, respectively. Each exam shall last no longer than 30 minutes. Exams are usually a combination of multiple-choice, fill in the blank, true or false, matching and short essay questions. The content of each exam is the discretion of the instructor. Instructors usually provide an exam review the week before the exam. Make-up exams must be approved by the instructor AND school director prior to the exam date.

7. Incomplete Grades

The school is committed to training ministers to value faithfulness. Any assignment not completed or any exam not taken shall receive an "I" for "Incomplete" worth -1 point. For example, if a student receives two C's (4 points) and one incomplete (-1 point) for his/her three homework assignments, then the overall homework grade would be a "D." In regard to exams and assignments, the best advice to the student is:

- It's better to turn in your assignments on-time then to wait to complete your best work.
- It's better to take an exam even if you are ill-prepared.



8. Change of Grade Policy

A student who wishes to challenge course grades must petition the instructor. The student may appeal the petition by contacting the school director. Instructors' decisions are rarely overruled.

9. Attendance

A. School Clock

The official school clock is located in the classrooms near the doors. All school activities shall be synchronized with this clock.

B. School Attendance

Students are required to arrive no later than 6:30 PM. Students are required to sign the attendance sheet in each of their classes. Unexcused absences and excessive late attendance will reflect in the ministry grades of MIT students. Excused absences are absences that are communicated in writing prior to the absence. The student should email the administrator at vibe@ChristOurVictory.com.

10. Academic Action

The VICTORY INSTITUTE reserves the right to discipline students for lack of academic progress in the interest of the student and the school. The following guidelines shall be employed.

- Probation – A student shall be placed on academic probation for failure to maintain satisfactory progress towards graduation – that is, for failure to maintain a cumulative GPA of 2.0 or higher. The student shall remain on probation until the cumulative GPA exceeds 2.0.
- Suspension – A student shall be placed on academic suspension for failure to achieve a quarterly GPA of 2.0 or higher while on academic probation. The student shall be suspended from all school activities for one full term (quarter).
- Termination – A student's enrollment at THE VICTORY INSTITUTE shall be terminated for three consecutive terms where the cumulative GPA is below 2.0. A student may be re-admitted to the school upon approval by the school director.

11. Repeat of Course

If a student must repeat a course, he/she must pay the Repeat of Course Fee. The new grade will replace the old grade. A course must be repeated for one of the following reasons:

- The student received an "F" grade, or
- The student received below a "C" grade in Systematic Theology.

12. Withdrawal Policy

The student may withdraw from school or drop a course without academic consequence if the student communicates in writing prior to the start of mid-term exams. Once the mid-term exams have been taken, the student cannot withdraw from school or drop a course. The student will receive an "F" in each course if he/she decides not to complete the course.

Academic Information

2009-2010



13. Academic Appeals

All academic petitions regarding courses should be made directly to the instructor. Students can appeal to the school director. Academic Actions can be petitioned by appealing to the school director. If the student does not agree with the school director regarding academic decisions, he/she may appeal to the Academic Advisor. The school director retains the final decision on all school decisions.

14. Special Awards

The school recognizes outstanding academic and ministry excellence by awarding:

- Student Achievement Award – Given each quarter to the top student.
- Minister of Excellence Award – Given to the best student minister each year.
- Valedictorian – Given to the best academic student each year.

15. Communication Devices

In order to maintain a productive atmosphere for education, personal communication devices such as pagers and mobile telephones should be disabled during class time.

16. Auditing

Attending class without being enrolled in the class is defined as auditing. Auditing is strictly prohibited. Exceptions are approved by the school director.

17. School Library

A student library with textbooks and research materials is available for every student. A student may sign out a book to use and return the book. THE VICTORY INSTITUTE office is accessible Monday to Thursday during normal business hours.

Student Conduct

2009-2010



1. Introduction

THE VICTORY INSTITUTE has established a policy to achieve the highest ethical and moral standards. THE VICTORY INSTITUTE does not discriminate on the basis of race, sex, nationality, ethnic origin or any other prejudice prohibited by the Word of God. We reserve the right to alter school policies as needed.

2. Personal Conduct

- All students will conduct their personal affairs and financial matters in an ethical manner.
- Each student will be responsible to live their personal lives that reflect Biblical standards of living.
- All students must attend church services regularly.
- All students are required to adhere to the all guidelines of their program of study.

3. Dress Code

In order to develop reverence for God and respect toward others, the following guidelines are established to assist students in selecting proper attire.

A. Women

- Acceptable – dresses, skirts, blouses, dress slacks, pant suits, Capri's, jeans, short-sleeve shirts, dress shoes, high or low heel shoes, presentable sandals.
- Unacceptable – shorts, sneakers, tight-fitting garments, tank tops, low cut blouses, backless dresses or blouses, belly-showing blouses, spaghetti straps, see-through blouses, workout attire, warm-ups, flip-flops, sneakers, etc.

B. Men

- Acceptable – dress slacks, slacks, jeans, polo style shirts, short or long sleeve shirts, tie (optional).
- Unacceptable – shorts, tank tops, sneakers, flip-flops, T-shirts, warm-up pants. (Men must wear a dress-shirt and tie when preaching at Student Chapel).

4. No Dating Policy

Scripture exhorts the believer “to remain in the situation [single] which they were called” (1Cor.7:20). Students will need to remain 100% focused at THE VICTORY INSTITUTE to be successful. Extensive history has proven that students who date/court during this season of preparation have quit or failed out – maybe not initially but ultimately they do not reach graduation. Therefore, students are prohibited from dating during their first year of the MIT program. Exceptions may be requested.

5. Disciplinary Guidelines

Disciplinary action is taken when a student's conduct is unsatisfactory. The nature of the problem will determine the severity of action taken. A student can expect one of four responses: a verbal warning, a written incident report, suspension or termination. The following is a guideline where disciplinarily actions will be taken. This list is not exhaustive.

1. Failure to comply with all regulations of THE VICTORY INSTITUTE.
2. Insubordinate, rebellious, divisive and disobedient behavior.
3. Offensive language or derogatory remarks toward any person.
4. Sexual harassment – any type of sexual advancement or comment or gesture.
5. Personal use of THE VICTORY INSTITUTE property without authorization.
6. Cheating or plagiarism on any examination or homework assignment.
7. Excessive unexcused tardiness or absences from any or all school sessions.
8. Non-payment of tuition.

6. Appeals Process

All disciplinary actions are approved by the school director. Appeals should be made to the Student Affairs Advisor.

Financial Information

2009-2010



1. Low Tuition Commitment

The vision of the VICTORY INSTITUTE is to provide the best quality spiritual education at the most affordable and accessible rate. The school is committed to training individuals in service of the Lord Jesus Christ without encumbering the student with oppressive financial debt.

Therefore, we have not pursued the very costly regional accreditation that enables students to apply for government sponsored student loans and grants. Institutions using such loans and grants generally charge tuition 3 to 5 times more, leaving the student with a sizable debt at graduation. This type of debt can be very difficult to overcome in order to fulfill God's calling. Therefore, the school elected a more affordable and reputable accreditation with the National Association of Private Schools.

2. Financial Assistance

The school does not offer reduced tuition, loans, grants, scholarships or any other form of assistance.

3. Costs – Tuition and Fees

Equipping the Saints (1 Year)

Tuition	\$600.00	(8 courses x \$75 per course)
Enrollment Fee	\$50.00	
Total Cost	\$650.00	

Ministers-In-Training (2 Year)

Tuition	\$1350.00	(18 courses x \$75 per course)
Student Activity Fees	\$225	(9 terms x \$25 per term)
Seminars	\$200	(8 seminars x \$25 per seminar)
Enrollment Fee	\$50	
Graduation Fee	\$75	
Total Cost	\$1900.00	

4. Costs – Textbooks

Students are responsible for ordering and purchasing textbooks on their own. The school provides a book list for each quarter at the time of registration. Students may purchase books through the school or online from various book distributors. The school is committed to keeping the overall cost of education low. Thus, every attempt is made to keep the cost of textbooks to \$50 or less each quarter.

5. Payment Policy

Full payment of tuition and fees is due before or on the first day of classes for each quarter. Payments are made at THE VICTORY INSTITUTE during school hours. THE VICTORY INSTITUTE will accept cash and checks payable to Church of All Nations.

- Students who do not make full payment by the first day of classes will not be permitted to attend classes for that quarter.
- If there are individuals sponsoring your tuition, the same dates apply. It is your responsibility to check with THE VICTORY INSTITUTE office to verify payment.
- A \$30 fee will be charged for returned checks. The school will not accept checks from students who issue two or more bad checks.

6. Refund Policy

Tuition and fees will be refunded as follows:

- If a student submits a written request for refund on or before the 2nd day of classes, the student will be refunded 90% of tuition. Thereafter, no refund is available.
- Fees such as the enrollment fee and student activity fees are non-refundable.



1. Graduation Requirements

A. Equipping the Saints

ETS students shall be eligible to receive a Certificate of Achievement in Bible Study if they have met the following academic and financial requirements.

- Satisfactorily complete 8 courses (24 credit hours).
- Cumulative GPA must be 2.0 or higher.
- Tuition and fees must be paid in full.

B. Ministers In Training

MIT students shall be eligible to receive a Diploma in Biblical and Ministerial Studies if they have met the following academic, financial and ministry requirements.

- Satisfactorily complete 18 academic courses and 9 practical ministry courses.
- Satisfactorily complete 8 seminars.
- Cumulative GPA must be 2.0 or higher.
- Tuition and fees must be paid in full.
- Complete MIT Ministry Requirements including one 7-day mission trip.
- Pass the Doctrinal Exam.

2. Doctrinal Exam

The VICTORY INSTITUTE Doctrinal Exam is a final assessment of eligible graduates. Student must pass the exam in order to graduate. The exam will cover essential Christian doctrines especially evangelical and Pentecostal doctrines taught at The VICTORY INSTITUTE. The exam is given at the end of the school year. Check the Academic Calendar.

3. Graduation Fee

The graduation fee of \$75 must be received prior to graduation to help offset expenses.

4. Special Awards

The Minister of Excellence Award is given to the best student minister. The Valedictorian Award is given to the best academic student. The student must graduate with at least 3.5 GPA and serve in the school with excellence and leadership.

5. With Honors

The Graduation Ceremony is held on the last Sunday of June each year. Each student will be recognized before the congregation. Students are encouraged to invite family and friends to the ceremony.

6. Graduation Ceremony

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7. Graduation Rehearsal Dinner

A few days before the graduation ceremony, graduates will meet with the school director for instructions and fellowship dinner. Students will be issued a cap and gown. Graduates are encouraged to bring their family to the dinner. The VICTORY INSTITUTE will provide dinner for the graduate and his/her spouse.

MIT Ministry Requirements

2009-2010



1. Introduction

The Ministers-In-Training Program is an academic and ministry training program that leads to a Diploma in Biblical and Ministerial Studies. The purpose of the program is to equip the believer with the knowledge of the Word and vocational (or practical ministry) training. In addition to the academic requirements listed in Programs of Study, the following ministry training is required for graduation.

2. Seminar Training

The student must complete at least eight (8) seminars. Required seminars are Hospital Visitation, Weddings & Communion, Water Baptism, and Funerals & Bereavement. Seminars may include Media and Technology Ministry, Women's Ministry, Apologetics, etc.

3. Mission Trip

This requirement places students out on the mission field to gain first-hand knowledge and experience. Students can choose any 7-day foreign or domestic mission with their home church. Get ready to be transformed! Contact the VICTORY INSTITUTE Office for information.

4. Practical Ministry Courses

As part of their program of study, the student must complete 8 practical ministry courses. MIT students are automatically enrolled in these courses: Ministry Practicum I-V for first-year students or Ministerial Internship I-IV for second-year students. Each student must select one pastor to assist and to serve under his/her leadership. The student is required to serve at least two (2) hours per week.

During the first year, a student may change pastors at the end of the term. By the second year, the student must choose and remain with one pastor for the remainder of his/her tenure in the school. The pastors will help mentor the individual, evaluate performance, and confirm the student's gifts and callings.

Performance in the practical ministry courses is determined by the student's overall performance in the school as a student minister. Students are evaluated according to the criteria listed in the Ministry Internship Evaluation Report. The two primary considerations are the student's performance in his/her responsibilities at the school and with his/her assigned pastor.

Important:

- No homework or exams are given in these courses.
- Students will receive a final letter grade like any other course.
- Student must complete nine (9) courses in order to graduate.

Seminar Training

2009-2010



1. Instructions

The student must complete at least eight (8) seminars. Required seminars are Hospital Visitation, Weddings & Communion, Water Baptism, and Funerals & Bereavement. Seminars may include Media and Technology Ministry, Women's Ministry, Apologetics, etc.

Important: No homework assignments or exams will be given. Only attendance and the \$25 tuition fee are required.

2. Seminars Scheduled To-Date

Name: **Hospital Visitation & Communion**
Date: Sunday, September 27
Time: 9:30 AM – 11:00 AM
Location: Main Sanctuary
Description: Learn how to minister to people in the hospitals and homes. Learn how to pray for healing and recovery. Receive clear instruction on the doctrine of communion and how to serve communion during services.

Name: **Music & Worship Ministry**
Date: Sunday, October 10
Time: 1:00 PM – 3:30 PM
Location: Main Sanctuary
Description: Learn from the best! Professionals reveal the how-to knowledge of music ministry in the church. Includes lunch.

Name: **Water Baptism**
Date: Saturday, October 30
Time: 7:30 AM – 9:00 AM
Location: Delray Beach
Description: Receive clear instruction on the doctrine of water baptism. Receive practical experience in performing the water baptism. Bring a towel and a change of clothes. You're going to get wet! ☺

Student Ministry Evaluation Report

Name: **ID#:**
Term: **Date:**

1.	Attendance	<input style="width: 50px; height: 25px;" type="text"/>
2.	Tardiness	<input style="width: 50px; height: 25px;" type="text"/>
3.	Attitude	<input style="width: 50px; height: 25px;" type="text"/>
4.	Dependable	<input style="width: 50px; height: 25px;" type="text"/>
5.	Committed	<input style="width: 50px; height: 25px;" type="text"/>
6.	Submission to Authority	<input style="width: 50px; height: 25px;" type="text"/>
7.	Christ-like Character	<input style="width: 50px; height: 25px;" type="text"/>
8.	Leadership	<input style="width: 50px; height: 25px;" type="text"/>
9.	Personal Devotion	<input style="width: 50px; height: 25px;" type="text"/>
10.	Student Ministry Journal	<input style="width: 50px; height: 25px;" type="text"/>
GRADE / TOTAL		<input style="width: 50px; height: 25px;" type="text"/> <input style="width: 50px; height: 25px;" type="text"/>

Comments: _____

Name & Signature of Pastor

<small>Legend of Scores:</small> A = 10-9 B = 8 C = 7 D = 6 F = 5-1
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Faculty and Staff

2009-2010

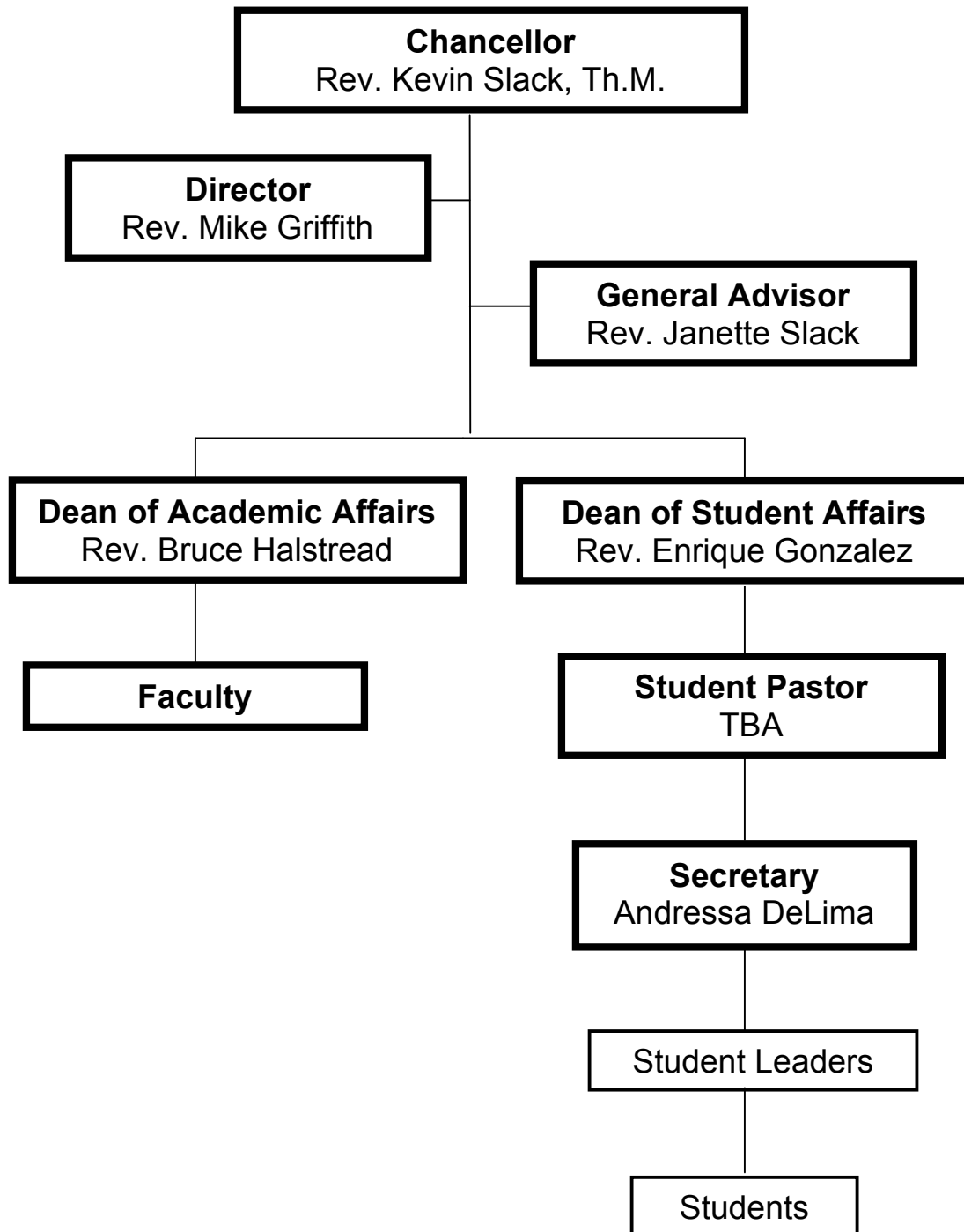


Administrative Staff	Position	Email
Rev. Kevin D. Slack, Th.D.	Chancellor	
Rev. Mike Griffith	Director	
Rev. Enrique Gonzalez	Student Affairs Advisor	
Rev. Bruce Halstead	Academic Advisor	
Rev. Janette Slack	General Advisor	
Mrs. Andressa DeLima	Secretary	

Instructors	Specialty	Email
Rev. Kevin D. Slack, Th.D.	Holy Spirit, Evangelism	
Rev. Mike Griffith	New Testament	
Rev. Enrique Gonzalez	Relationships	
Rev. Bruce Halstead	Old Testament	
Rev. Janette Slack	Women's Ministry	
Mr. Corey Schmauch	Apogetics	
Rev. Rob Smith	Revival	

Organizational Chart

2009-2010



Academic Calendar

2009-2010



DATE	DAY	EVENT
Aug. 15	Sunday	Early Registration Open
Sept. 7	Tuesday	Open House
Classes Begin – Term 1		
Sept. 15	Tuesday	Classes Begin – Term 1
Sept. 22	Tuesday	Pictures – Class of 2007-2008
Sept. 27	Sunday	Seminar - Hospital & Communion
Oct. 10	Sunday	Seminar – Music & Worship
Oct. 24	Saturday	Seminar – Water Baptism
Nov. 10	Tuesday	Final Exams
Classes Begin – Term 2		
Nov. 17	Tuesday	Classes Begin – Term 2
Dec. 5	Saturday	VIBE Christmas Party
Dec.16-Dec. 28		Christmas Break – No Classes
Dec. 29	Tuesday	Classes Resume
Jan. 26	Thursday	Final Exams
Classes Begin – Term 3		
Feb. 2	Tuesday	Classes Begin – Term 3
Mar. 30	Thursday	Final Exams
Term/Easter Break – No Classes		
Mar.31-Apr.12		Term/Easter Break – No Classes
Classes Begin – Term 4		
Apr. 13	Tuesday	Classes Begin – Term 4
May 25	Tuesday	Doctrinal Exam Review
May 28	Wednesday	Doctrinal Exam (Graduating Students)
Jun. 8	Tuesday	Final Exams
Term/Summer Break – No Classes		
Jun.9-Jun.21		Term/Summer Break – No Classes
Jun. 18	Friday	Rehearsal Dinner
Jun. 20	Sunday	Graduation Ceremony
Classes Begin – Term 5		
Jun. 22	Tuesday	Classes Begin – Term 5
Aug. 17	Tuesday	Final Exams
Aug. 22	Sunday	Early Registration
Sept. 7	Tuesday	Classes Begin – Fall 2008